
Cabell County Schools Explanation of School Policy for Acceptable Use of Technology Resources and User Accounts Agreement Form

As part of Cabell County Schools commitment to the efficient utilization of technologies in our district, students may be provided with access to technology resources. Access to these resources relies upon the proper conduct of the end-user, who must adhere to strict guidelines. These guidelines are provided in the Cabell County Schools Acceptable Use Policy so that the user is aware of his responsibilities. In general, this policy requires the efficient, ethical and legal utilization of technology resources.

In order to ensure compliance with the Cabell County Schools Acceptable Use Policy for students, the West Virginia State Department of Education Policy 2460 and the Federal policies CIPA (Children's Internet Protection Act) and COPPA (Children's Online Privacy Protection Act), a signed agreement form must be on file for each student who wishes to use any of the technology in Cabell County Schools. If the student does not have a signed agreement form on file, the student will not have access to technology resources.

- By signing the Student Agreement Form, the student acknowledges that he/she has read the Acceptable Use Policy and agrees to adhere to the guidelines outlined in the policy.
- The parent's signature on the agreement form indicates that the parent agrees to take responsibility for the child's behavior regarding use of technology.

The attached application will give students access to the following accounts:

- Cabell County Schools user account
- Microsoft Office 365 and an @stu.k12.wv.us email address
- Cabell County School's educational technology resources for students
 - Including student devices:
 - iPad with Keyboard Case and charging accessories in grades K-8.
 - MacBook Air with Case and charging accessories in grades 9-12.

Important Note: ALL signatures are required on the Agreement Form before a Cabell County Schools account is issued.

Student will retain this page for reference and return only the completed AUP Agreement Form on Page 3

Cabell County Schools Acceptable Use of Technology Resources

As a technology user in Cabell County Schools, I agree to follow the policy outlined below. I understand that this policy supports and adheres to Cabell County Schools Policies 7540, 7540.04, and 7540.06, West Virginia State Department of Education (WVDE) Policy 2460, Children's Internet Protection Act (CIPA), and Children's Online Privacy Protection Act (COPPA).

- I. I recognize that all users have the same rights to use the equipment; therefore, I will not use technology resources for non-educational activities.
 - I will practice good Digital Citizenship skills, using proper network etiquette, using proper language and polite responses, along with appropriate behaviors.
 - I will not play games on the Internet, use chat lines, stream music, or use other resources for non-academic activities.
 - I will limit my use of telecommunications (email, video conferences, or audio calls) in school to the educational objectives established by my teacher(s).

- II. I recognize that software and applications are protected by copyright laws; therefore,
 - I will not download or load any type of executable file to network from any media or cloud service.
 - I do recognize that most information on the Internet is copyrighted material and is illegal to use without the written permission of the owner.
 - I will utilize self-service options from Cabell County Schools to install applications needed.

- III. I recognize that the work of all users is valuable; therefore,
 - I will not use the account or assigned device of another user.
 - I will not allow others to use my account or assigned device.
 - I will not disclose my password to others.
 - I will not attempt to bypass the security or filters built into the system, to gain unauthorized access to system programs or computer equipment.
 - I will not create or introduce any malicious application which may destroy files or disrupt service to other users.

- IV. I recognize that technology resources are to be used as educational tools to support the mission of Cabell County Schools; therefore,
 - I will not transmit any materials in violation of any U.S., state, or county policies or regulations, including, but not limited to, copyrighted material, threatening or obscene material, or material protected by trade secret.
 - I will not use technology resources to disturb or harass other computer users.
 - I will not use technology resources for commercial activities, product advertisement, or political lobbying.
 - I will not bring in a personal digital device (laptop, tablet, mobile device, game system) and attach it to any part of the school's network either wired or wireless.

- V. Use of technology resources is a privilege, not a right. Violations of the rules described above will be dealt with seriously. Violators will lose access privileges and may face other consequences.

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